

1 **Work Session, Douglas City Council**
2 **April 22, 2019**
3

4 A Work Session of the Douglas City Council was held on Monday, April 22, 2019 at 3:00 p.m. in
5 the Council Chambers, 101 N. 4th Street, Douglas, Wyoming. Mayor Kemper called the meeting to
6 order. Those present were:

7 **Mayor and Council:** Rene' Kemper, Mayor; Councilmembers John Bartling, Monty Gilbreath,
8 Kim

9 Pexton, and Karl E. Hertz

10 **Others Present:** Jonathan Teichert, City Administrator; Karen Rimmer, City Clerk; Mary
11 Nicol, City Treasurer; John Harbarger, Public Works Director; Carl
12 Brown, President, "Getting Great Rates"; Kathy Weinsaft, Wyoming
13 Rural Water Association

14 Carl Brown provided Council with a detailed overview of the Water, Wastewater, Sanitation, and
15 Landfill Analysis report that he completed in February 2019. The report is an in-depth
16 analysis of the City's current rate structures, which the data determined need to be
17 restructured in order to pay for current and subsequent incurred costs. Mr. Brown provided
18 greater detail on each of the enterprise fund's recommended restructuring. He supported the
19 City's stance on no water provided to properties outside the city limits and explained the
20 liability associated with this practice, partly due to oversight by the Public Utilities
21 Commission. He explained the Public Utilities Commission has no jurisdiction over wastewater
22 systems, sanitation services, or landfills. Recycling was discussed, although there is little
23 data available for consideration in this report. Mr. Brown explained concepts such as "cost to
24 serve" which is the most equitable manner in which to charge users of the City's utilities.
25 "Cost clarification" was also explained, which determines if costs are fixed or variable and
26 assigns costs per unit, such as the size of a meter or the size of a dumpster. System
27 development fees were also talked about as these fees help recapture some of the costs
28 associated with the services provided. He stated that cost allocation occurs after cost
29 classification and explained that the necessary capital improvements are the primary drivers
30 of the recommended rate restructuring for all funds. Following final discussion and comments,
31 the Work Session was adjourned at 4:30 p.m. **No Council action was taken.**

32
33
34

