



CITY OF DOUGLAS WYOMING

Contract Documents & Specifications for Sewer Lift Station Upgrade at Wyoming State Fairgrounds

Douglas City Hall
101 N. 4th St.
PO Box 1030
Douglas, WY 82633

Public Works Dept.
420 W. Grant Street
PO Box 1030
Douglas, WY 82633

City of Douglas
Call for Bids (Equipment)

Sealed bids for a **Sewer Lift Station Upgrade** at the Wyoming State Fairgrounds will be received in the office of the City Clerk until **2:00 p.m., February 19th, 2019**, and read immediately thereafter in the Council Chambers at City Hall, 101 N. 4th St., Douglas, WY. Approved specifications and contract documents may be obtained at the Public Works Dept., 420 W. Grant Street, or on the City of Douglas website at www.cityofdouglas.org under the “Bid Postings” tab. Mail submitted bids to the City Clerk, City of Douglas, P.O. Box 1030, Douglas, WY 82633, or deliver to the City Clerk at 101 N. 4th Street, Douglas, WY. The City of Douglas reserves the right to reject any and all bids, to waive informalities, and to accept the bid that serves the best interests of the City./s/ Karen Rimmer, City Clerk

Published: Feb. 6th & 13th, 2019

End of Section



CITY OF DOUGLAS BID INFORMATION

Seal bids will be received until **February 19th, 2019**, at the office of the City Clerk the same day in the Council Chambers of the City Hall Building at 101 North 4th Street, Douglas, Wyoming, for a **Sewer Lift Station Upgrade** located at the Wyoming State Fairgrounds. Details and specifications may be obtained by contacting the City Clerk, 101 North 4th, Douglas Wyoming 82633; at the Public Works Department, 420 West Grant, Douglas Wyoming 82633-2153; or on the City of Douglas website at www.cityofdouglas.org under the “Bids” tab. **Bids received after the specified hour will not be accepted.**

Demonstrative units will not be accepted or considered in the bid proposal. Details and specifications may be obtained by contacting the City Clerk, 101 North 4th, Douglas, Wyoming 82633 or the Public Works Department, 420 West Grant, Douglas, Wyoming 82633-2153.

Delivery will be accepted 120 days after notice of award, F.O.B. Douglas, Wyoming. All complete bids must be F.O.B. the City of Douglas, Public Works Department, 420 West Grant, Douglas, Wyoming 82633-2153. Tax Exempt Certificate will be furnished by the City of Douglas.

All bids must be clearly marked Fair Grounds Sewer Lift Station Upgrade with the bidder’s name and the time and date of the opening on the outside of the envelope. A Bid Bond or Letter of Credit of 5% will be required at the time the bid is opened. The City of Douglas will allow a 5% preference to Wyoming residents. Bidders will supply a Certificate of Residency in compliance with the Wyoming Department of Labor and Statistics.

No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City of Douglas, or be subjected to discrimination. Pursuant to the American’s with Disabilities Act, reasonable accommodation for persons with disabilities who wish to participate in these services, programs or activities shall be made upon request to City of Douglas, American Disability Act Coordinator at Douglas City Hall, 101 North 4th Street, Douglas, Wyoming 82633.

The City of Douglas reserves the right to reject any or all bids, to waive informalities in any bid received and accept any bid which best serves the interest of the City of Douglas.

The City of Douglas is letting bids for Fair Grounds Sewer Lift Station Upgrade. The specifications are for and the purpose and intent of this document is to specify the purchase of a Fair Grounds Sewer Lift Station Upgrade. Any model bid shall meet or exceed the prescribed requirements. It is unacceptable to add or change components and/or materials to a unit or lesser design capability, in order, to meet these requirements.

The bidder shall indicate his compliance with a “Yes” or non-compliance with a “No” in each line item specification. Where submitted literature does not support the meeting of these specifications, the bidder shall outline fully on company letterhead stationary the variation from specification. Any unit

not conforming to the specifications will be rejected, and it will be the responsibility of the manufacturer to conform to the requirements, unless deviations have been cited by the bidder and acceptance based upon the exceptions.

Total bid amount for new 2019 unit: \$ _____

Signature of company representative responsible for bid: _____

You are required to deliver the above specified item/s, F.O.B. to Douglas, Wyoming on or before June 15, 2019 at which time your invoice should be submitted to the City of Douglas. Finance Department, P.O. Box 1030, Douglas, Wyoming 82633-1030 for payment, unless otherwise specified in the bid documents.

End of Section



(Proposal must be filled out, signed and submitted with the bid document)
**PROPOSAL FOR FURNISHING SEWER LIFT STATION UPGRADE AT THE WYOMING
STATE FAIRGROUNDS FOR THE CITY OF DOUGLAS, WYOMING**

Proposal of (Name): _____

(Address): _____

to furnish equipment as specified to the City of Douglas, Wyoming, in accordance with specifications dated (insert date).

BID ITEM:

Description: Sewer Lift Station Upgrade at Wyoming State Fairgrounds

Make and Model: _____

- I. Price bid for (unit) as specified FOB**
 - a. Douglas, Wyoming** \$ _____

- II. Less trade-in allowance:** \$ NA

- III. Net Price: (City to pay only this amount)** \$ _____

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered.

Bidder proposes to deliver equipment in accordance with the schedule above. A bid bond, certified, or cashier's check made payable to the City of Douglas, Wyoming, in an amount of 5% of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Submitted by: _____

Company

Signature: _____

Title: _____

End of Section



BID BOND – EQUIPMENT

KNOW ALL MEN BY THESE PRESENT, that we, the undersigned, _____ as Principal, and _____ as surety, are hereby held and firmly bound unto _____ as OWNER in the penal sum of _____ for payment of which, we and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

The condition of the above obligation is such that whereas the Principal has submitted to _____ a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing for the _____

NOW, THEREFORE,

- A. If said BID shall be rejected, or
- B. If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith and shall in all respects perform the agreement created by the acceptance of said BID.

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall in no way be impaired or affected by any said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

_____(L.S.)

Surety
By: _____

IMPORTANT: Surety companies executing BONDS must appear in the Treasury Department’s most current list (Circular 570 as amended) and be authorized to transact business in the State of Wyoming.

End of Section

IF BIDDER IS:

AN INDIVIDUAL

By: _____ doing business as: _____
(Name)

Address: _____ Phone: _____

A PARTNERSHIP

By: _____ (seal)
(Firm Name)

(General Partner)

Business Address: _____ Phone: _____

A CORPORATION

By: _____ of _____
(Corporation Name) (State of Incorporation)

By: _____
(Signature) (Title)

ATTEST: _____ (Corporate Seal)

Business Address: _____ Phone: _____

A JOINT VENTURE

By: _____ Address: _____

By: _____ Address: _____

By: _____ Address: _____

By: _____ Address: _____

(Each member of the joint venture must sign; attach additional sheet if necessary.)

End of Section



NOTICE OF AWARD

To: _____

Equipment description: _____

The owner has considered the bid submitted by you for the above described work in response to its advertisement for bids dated _____, 20____ and information for bidders.

You are hereby notified that your bid has been accepted for item/s in the amount of:

Base Bid Sewer Lift Station Upgrade at Wyoming State Fairgrounds

Option #1 - \$ _____ **Description** _____

Option #2 - \$ _____ **Description** _____

Option #3 - \$ _____ **Description** _____

Option #4 - \$ _____ **Description** _____

Total bid amount: \$ _____

You are required, as set forth in the bid specifications, to execute any documents within ten (10) days from the date of this notice. If you fail to execute said documents, owner will be entitled to consider all rights arising out of the owner’s acceptance of your bid as abandoned and as a forfeiture of your bid bond. The owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the owner.

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged by:

Owner

Company

Name

Name

Title

Title

Date

Date

End of Section

SPECIFICATIONS

Specifications for **One (1) New Sewer Lift Station Upgrade at Wyoming State Fairgrounds**. These are the minimum specifications for this lift station; **you must meet or exceed these specifications**. Mark “Yes” if item meets specifications; mark “No” if not. If indication “No” is marked to any specifications, you must provide on a separate sheet of paper an explanation of the item that you would supply in place of the specified item. Any item not marked may result in rejection of the bid.

SCOPE: The Sewer Lift Station being specified will be used by the City of Douglas and will be assigned specifically to Utility Department. Please provide a Gorman Rupp Duplex Base mounted sewer pump station for replacement of the existing Fair Grounds Sewer Lift Station, serial # 92-387-AX. Each bid package submitted will have all information being propose with the proposed items highlighted that are included in the bid.

I. Materials:	Yes	No
1. Duplex 6” Super T Series Pumps, V-Belt Driven by 20 HP, 3/60/460V, 1750 RPM ODP Electric Motors.		
2. Station Piping Includes; Individual 6” Suction Spools, Individual 6” Swing Check Valves and 6” 3 way Plug Valve.		
3. Pumps, Motors, Auto-Matic Air Release Valves with Stainless Steel Fittings, Piping and Controls Mounted on common skid.		

II. Standard Electrical Equipment:	Yes	No
1. Motor Control/ Liquid Level control mounted in NEMA 1 Steel Enclosure with following features:		
2. Thermal Magnetic motor circuit breakers.		
3. 3 KVA Control Power Transformer.		
4. Voltage Monitor Corrosion Inhibitor.		
5. Electronic Pressure Switch (INTEGRINEX) liquid level control with simulator		
6. Pump Delays		
7. 4-20mA Level Signal		
8. High Water Alarm Circuit		
9. Two 115V AC Air Pumps		
10. Air Pump Flow Indicator		
11. Air Bell		
12. Lead/Lag Pump Alternation		
13. Fault Indicators		
14. Elapsed Time Indicators		
15. Pump Run Lights		
16. Motor Overload Resets		
17. Pump Sequence Selection		
18. Duplex GFI Receptacle		
19. Dry Contacts wired to terminal block for High Water Alarm and High Temperature Shutdown Pumps #1 and #2		

III. To Include Optional Equipment	Yes	No
1. Eradicator Solids Management System		
2. Redundant Back-Up Float System		
3. Transient Voltage Surge Suppressor		
4. Pump Run External Source Contacts		
5. UL Listing (Station and Control Panel		
6. Gauge Kit (Duplex)		
7. Drain Kit (Duplex)		
8. ARV Isolation Valves (Stainless Steel)		
9. Spare Parts Kit		
10. Bubbler Installation Kit		
11. Start Up Provided By Contractor		
12. Bypass pumping to keep lift station operational while new system is put in place		
13. All Manuals to be provided when station is operational.		
14. Removal of old system, Installation of new system, bypass, and start up provided by contractor.		

End of Section

